

Porthcawl Primary School

Ysgol Gynradd Porthcawl



Prospectus

2026 / 2027

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A Warm Welcome to Porthcawl Primary School

Croeso cynnes i Ysgol Gynradd Porthcawl

A Warm Welcome to Porthcawl Primary School

Thank you for your interest in Porthcawl Primary – we're delighted you're considering our school for your child.

Choosing the right school is one of the most important decisions you'll make, and at Porthcawl Primary we aim to make that choice an easy one. Our school is a happy, welcoming place where children feel safe, supported and excited to learn. We are proud to offer a high-quality education in a caring, nurturing environment where every child is valued.

We believe in building on our strengths and continually striving for excellence in all areas of school life. Our goal is to help every child reach their full potential, not just academically, but socially and emotionally too. We want our pupils to leave us as confident, capable learners who are ready for the next step in their journey – and to contribute positively to their community and the wider world.

Our bespoke Porthcawl Primary School Curriculum provides a rich and engaging learning experience, full of opportunities for children to explore, create, and grow. It's designed to inspire ambitious thinking and a lifelong love of learning.

We know that children thrive when schools and families work together. That's why we place great value on the partnership between home and school, and we encourage parents and carers to be actively involved in school life.

While this prospectus gives a flavour of what we offer, nothing compares to seeing the school in action. We'd love to welcome you for a visit so you can experience the warmth and vibrancy of our school community for yourself.

I look forward to meeting you and showing you everything that makes Porthcawl Primary such a special place.



Evan Richards
(Headteacher/ Prifathrawes)

A Message from the Governing Body

Neges oddi wrth Cadeirydd y Llywodraethwyr

Porthcawl Primary School is a very special place where children are nurtured and enriched. We are extremely fortunate to have a spacious campus and well equipped classrooms which provide a healthy, caring and safe environment. These are utilised to the full by our teachers and support staff, who create an attractive and enriching learning environment.

Porthcawl Primary School is dedicated to providing the best possible education for all pupils, including those with additional learning needs and those who are more able. Underpinning everything that occurs at the school is a positive, caring ethos which is clearly evident the minute you walk through the doors.

At Porthcawl Primary we see the future very much as a partnership between the children, you as parents and carers and the entire school team. We care passionately about your child's education and all-round development and firmly believe that, at Porthcawl Primary, your child will be encouraged to make the most of their potential.

When children eventually leave us, their experiences will have shaped them into well-rounded individuals who are more than ready to embark on the next exciting stage of their education. They will have learned to become self-confident, responsible and adaptable and will be well equipped with the skills and knowledge which will enable them to continue to learn throughout the rest of their lives.

It really is a great privilege and pleasure to be involved with such a positive, hard-working and welcoming school!



Jo Brooks

Chair of Governors

Porthcawl Primary School Vision:
Nodau a amcanau Ysgol Gynradd Porthcawl yw:

Porthcawl **P**rimary **S**chool ... **P**ersevere **P**erform **S**ucceed

Our Vision:

We aim to inspire, support and challenge all our children so that they have the opportunity to fulfil their potential.

School Mission Statement:

Our mission statement illustrates how we will all work together towards the achievement of our vision. It demonstrates our commitment to curriculum reform and our intention to place the four purposes at the centre of school life.

Our children, parents, carers, governors and staff have created the following mission statement for our school:

‘Together every member of our school community will feel fulfilled, valued, and happy. We will develop as ambitious, capable learners who set ourselves high standards and seek and enjoy challenges. We will provide opportunities to express ideas, take risks and problem solve so that we all become creative contributors. In our nurturing environment everyone will feel confident, safe and healthy. With trust and mutual respect, we will build positive relationships. We will respect the needs and rights of ourselves and others as ethically informed citizens of a diverse society in Porthcawl, Wales and the wider world.’

Porthcawl Primary School Staff

Athrawon Ysgol Porthcawl

Senior Leadership Team	
Staff Name	Position
Evan Richards	Headteacher
Jess Nixon	Deputy Headteacher
Simone Gregory	Foundation Phase Lead
Jennifer Blackmore	Additional Learning Needs Leader

Class	Year	Teacher	Learning Support Officers
Ogwr	Nursery	Sharon Stonehouse	Lisa Guillerm
Taf	Reception	Jess Nixon	Emma Rayner
Garw	Year 1	Amy Smith	Jordan Farmer
Ewenni	Year 2	Simone Gregory	Donna Pearce-Cundle
Teifi	Year 3	Nicola Loveluck	
Conwy	Year 4/5	Jayne Bowen	
Llynfi	Year 5/6	Ed Thompson	

Support Staff Team	
Staff Name	Position
Administrative Assistant	Nichola Jenkins
Premises Officer	Shaun Osborne
Head Cook	Paula Kendall
Kitchen Assistant	Alex Stanbridge, Kelly Jones, Caroline Clatworthy
Lunchtime Supervisors	Tracey Chappell, Judith Coombes, Jayne Holbutt, Sharon Pritchard, Donna Pearce-Cundle

Governing Body **Corff Llywodraethol**

The following are the current governors of Porthcawl Primary School.
They are all dedicated to supporting school improvement.

Name	Type
Mrs J Brooks – Chair of Governors	Community
Ms N Farr	Local Authority
Mr R Williams	Local Authority
Mrs V Humphreys	Local Authority
Mrs D Pearce-Cundle	Community
Mrs E May	Community
Cllr J Pratt	Community
Mrs B James – Vice Chair	Parent
Mrs S David	Parent
Ms M Hopkin	Parent
Ms B Wilson	Parent
Ms J Bowen	Teacher
Mrs E Rayner	Staff
Ms S Delaney	Clerk

Times of the School Day Amseroedd y Diwrnod Ysgol

Morning Session:

Nursery	8.50 am – 11.55am
Reception	8.45 am – 12.00pm
Year 1 & 2	8.45 am - 12.20pm
Year 3, 4, 5 & 6	8.45 am - 12.20pm

Afternoon Session:

Nursery	1.10pm – 3.10pm
Reception, Year 1 & 2	1.10pm - 3.15pm
Year 3, 4, 5 & 6	1.10pm – 3.15pm

Terms and Holiday Dates for 2026 / 2027 Dyddiadau'r Tymhorau a'r gwyliau 2026 / 2027

Autumn Term 2026

Half Term Holiday			
BEGINS	BEGINS	ENDS	ENDS
2.9.26	26.10.26	30.10.26	21.12.26

Spring Term 2027

Half Term Holiday			
BEGINS	BEGINS	ENDS	ENDS
4.1.27	8.2.27	12.2.27	19.3.27

Summer Term 2027

Half Term Holiday			
BEGINS	BEGINS	ENDS	ENDS
5.4.27	31.5.27	4.6.27	21.7.27

The five INSET days will be taken at the discretion of the school.



Admission to Porthcawl Primary School **Mynediad i Ysgol Gynradd Porthcawl**

Porthcawl Primary School admits most of its pupils from the local catchment area, as defined by Bridgend County Council Local Education Authority.

The capacity of the school is determined by the Local Authority, based on the total teaching area available for children.

Children who have reached the age of 3 years by the 31st August are admitted to full-time Nursery at the beginning of the Autumn Term. Providing there are still places available, it is also possible for children to start part-time Nursery in the Spring Term if they are 3 years old between 1st September and 31st December, or in the Summer Term for birthdays between 1st January and the end of the Spring Term. Children are admitted to Reception at the beginning of the Autumn Term provided they have reached the age of 4 years by the 31st August. If your child is eligible for such a place you must complete an 'Admission to School' form. You can access the form on the Council's website www.bridgend.gov.uk by navigating to 'school admissions' or by telephoning the Admission Customer Care line on 01656 642637. Here you will also find information about the Local Authority's admission process.

The Local Authority's policy for admission requires that priority be given to children of families permanently resident in the catchment area. If there are more children in the catchment area seeking place than there are places available, then the Local Authority will give priority to those living closest to the school and to those with siblings already in the school.

We welcome applications from families living outside the catchment area when places are available. In such cases, Bridgend Council makes every effort to accept those children who already have siblings at the school. Unsuccessful applicants have the right of appeal to an independent appeals committee.

Prior to entry parents will be given the opportunity to make several visits to the school with their child. This offers an opportunity to share with the teacher information about the child's development and any concerns parents may have. The children are able to familiarise themselves with classrooms, cloakrooms and play areas.

Following this, children are admitted over a period of a few days. We find that this period of gradual induction helps children to settle quickly into the new routines of school, and supports them as they 'find their feet'.

Attendance at School Presenoldeb yn yr Ysgol

We take attendance very seriously at Porthcawl Primary School as good attendance goes hand in hand with success at school.

It is essential that we comply with the most recent regulations for school attendance. We must provide the county with details of unauthorised absences so if your child has a legitimate reason for not attending school, please contact us by phone or letter as soon as possible in the morning.

Registers are closed at 9.15am every morning and at 1.25pm each afternoon which means that everyone arriving after these times will be considered as an unauthorised absence for that session unless the school has been previously informed.

In the case of absence due to **sickness**, the school must be **informed on the first day** of absence for us to record the absence as authorised. This should be done by letter or telephone call to the school office by 9.30am.

Where the absence or lateness is due to hospital visits, medical or dental appointments, the school must again be informed beforehand.

Pupils who are often absent from school will be reported to the Education Welfare Officer and appropriate action will be taken.

Holidays should be taken during periods of school holiday.

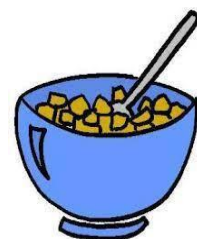
All pupils are expected to achieve at least 96% attendance.

The Attendance Policy is on our website [Policies | Porthcawl Primary School](#)

BCBC Breakfast Club / Clwb Brecwast BCBC

The Breakfast Club opens daily from 8:15am to 8:45am with the door closing at 8.30am. This facility is operated by Catering Services at Bridgend County Borough Council and there is no charge.

Please contact the school office for further details. A Breakfast Club application form is available on the school website [Forms | Porthcawl Primary School](#)



Behaviour in School / Ymddygiad yn yr Ysgol

Behaviour is a strength of our school as recognised in our last inspection report. Pupils are expected to conduct themselves in a way which demonstrates their respect for others and their concern to uphold the good name of the school. To sustain excellent behaviour, it is vital that we have the support of parents, carers and families.

We have a Positive Relationships Policy and an Anti-Bullying Policy— policies for both are on the school website [Policies | Porthcawl Primary School](#) and available from the school office. If you feel that your child is being bullied, please contact the school immediately.

Charging and Remissions Codi Tâl a Dileadau



As part of our approach to teaching the curriculum we often link class topics to educational visits. We offer numerous opportunities for children to make visits or have visitors to school to enhance learning experiences. We sometimes ask families for a voluntary contribution to cover the cost of these visits. We can provide financial support, including payment options, to families. If insufficient contributions are received, then unfortunately we may have to cancel visits. The Charging Policy can be found on the school website [Policies | Porthcawl Primary School](#) and is also available from the office.

Child Protection and Safeguarding / Amddiffyn Plentyn

The school fully recognises the contribution it makes to child protection and safeguarding. There are three main elements to our policy:

- A. Prevention through the teaching and pastoral support offered to pupils.
- B. Procedures for identifying and reporting cases, or suspected cases of abuse. Because of our day to day contact with children school staff are well placed to observe the outward signs of abuse.
- C. Support to those pupils who may have been abused.

We take our responsibilities in this area very seriously and if we have any concerns, we will notify the relevant agencies. There is a duty for school to report all safeguarding concerns to the Local Authority (Social Services and Wellbeing Act Wales 2014). The welfare of the child is paramount; this may mean that the parents and carers are not initially informed of a referral made by the school.

Our Child Safeguarding Policy is available from the office and is on our website [Policies | Porthcawl Primary School](#). All members of staff are regularly trained in child protection matters.

The headteacher and deputy headteacher are the Designated Senior People for Child Protection.

The Porthcawl Primary School Curriculum

Cwricwlwm Ysgol Gynradd Porthcawl

The [four purposes](#) are the aspiration for all learners in Wales.

Our curriculum is designed so that all our learners will be supported to develop as:

- **ambitious, capable learners who are ready to learn throughout their lives**
- **enterprising, creative contributors who are ready to play a full part in life and work**
- **ethical, informed citizens who are ready to be citizens of Wales and the world**
- **healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.**

Our school curriculum is designed in a way that ensures learning and teaching that encompasses all six Areas of Learning and Experiences (Areas)

- [Expressive arts](#)
- [Health and well-being](#)
- [Humanities](#)
- [Languages, literacy and communication](#)
- [Mathematics and numeracy](#)
- [Science and technology](#)

All Areas have equal status within our curriculum.

Our curriculum has 126 modules from Reception to year 6. It has been designed by our school community and is unique to Porthcawl Primary School. Each module has been carefully sequenced so that it builds on previous learning or prepares for future learning. When planning our modules we thought carefully about how each module would link to other modules. When doing this we thought about-

Vertical links – Links between modules being taught in the same year group.

Horizontal links – Links between modules from the same area of learning in different year groups.

Diagonal links – Links between modules in different year groups and different areas of learning.

These links have been created by carefully sequencing knowledge, key vocabulary, skills and experiences so that each module is part of our pupils' learning journey through the school. Our curriculum is constantly evolving as we look to improve and maximise the impact of each module.

When designing our curriculum the vision that underpinned everything we did was – Experts Learn Better. We are proud of our unique curriculum and the exciting journey our pupils go on during their time at Porthcawl Primary School. Please see the school website for more information [Curriculum | Porthcawl Primary School](#)

Disability / Anabledd

Arrangements for the admission of pupils with a Disability

Disabled pupils can attend the school following an assessment of both the pupil's needs and the suitability of the school to address those needs. Any necessary adaptations to cater for disabled pupils will be considered and made, if possible.

Disabled pupils will be offered the same opportunities as other pupils taking into consideration the needs and health and safety of all pupils. The school's Accessibility Plan is on our website [Policies | Porthcawl Primary School](#)



Equal Opportunity / Cyfle Cyfartal

At Porthcawl Primary we are committed to ensuring equality of education for all pupils irrespective of ability, disability, race, gender, age, religion/ belief or social background. We hope to combat negative attitudes amongst pupils and encourage them to be socially aware and unprejudiced young people.

We tackle discrimination by the positive promotion of equality, challenging bullying and stereotypes and creating an environment which champions respect for all. We believe that diversity is a strength, which should be respected.

The school's Strategic Equality Plan is on our website [Policies | Porthcawl Primary School](#)

Extra- Curricular Activities / Gweithgareddau Allgyrsiol

The school is fortunate in having members of staff and parents and carers who are willing to give up their time to provide extra tuition at lunchtimes and after school. We are very grateful for the help we get at these clubs from volunteers.

Extra-curricular clubs include netball, football, chess, cross stich, rugby, ICT, Welsh and yoga.



First Aid / Cymorth Cyntaf

All mid-day supervisors and learning support officers have received training in First Aid. First Aid kits are available at designated points in school, including in each corridor.

Health and Safety & Security / Lechyd a Diogelwch a Diogelwch

We want to ensure that children and adults are safe and secure at all times. For this reason, we appeal to parents and carers not to park on the yellow lines outside school. The school Health and Safety Policy can be found on the website [Policies | Porthcawl Primary School](#)

Visitors are unable to enter unless they are admitted by a member of staff. All visitors must provide ID, sign in at reception and wear a visitor badge. All staff wear an ID badge. Fencing surrounds the school and access gates are closed during the day. While children are out at playtime, several staff monitor the children. CCTV cameras operate throughout the site. Children from Nursery to Year 4 are handed directly to parents and carers and family members at the end of each day (as specified on your contacts list which is held in the office). Staff must be informed if someone else is picking up your child.



Home and School - Working in Partnership Cartref a'r Ysgol- Gweithio mewn Partneriaeth

An effective partnership between home and school is essential. When your child starts school we ask you to sign a Home-School Agreement - a commitment towards working together for the good of your child. Pupils are provided with home learning opportunities. Parents and carers are invited to pupil progress meetings and curriculum information workshops. We welcome parent and carer volunteers to help in class. If you would like to become a volunteer, please contact the school office.

[Home School Agreement | Porthcawl Primary School](#)

Looked After / Care Experienced Children / Plant sy'n Derbyn Gofal

The Head teacher is responsible for care experienced children. Our vision is to support looked-after children with all aspects of their education, monitor their achievements and assist them in overcoming any barriers to success, ensuring they achieve their full potential. On placement in the school, an effective, high quality personal education plan (PEP) is initiated as part of the child's care plan.

Medicines / Meddyginiaethau

Medicines prescribed by the GP and in the original labelled container with the prescriber's instructions, may be administered in school if there is a requirement of four doses a day. Medicine to be taken three times a day can be administered at home.

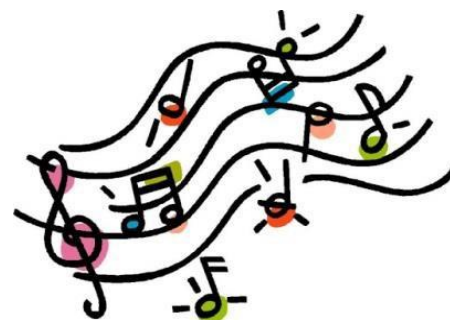
A school medical form must be signed. Further details can be obtained from the school office. The form is on our website [Forms | Porthcawl Primary School](#) All medicines are stored in a locked cupboard. If in doubt, please contact the office.



Music / Cerddoriaeth

Music is an important part of the curriculum in each and all children are given opportunities to participate.

Children have the opportunity to learn instruments such as violin, brass and percussion.



Newsletters / Cychlythron

Weekly newsletters are sent home via email to celebrate the recent achievements of the school and impart news of coming events and information about the school.

Newsletters can be found on our website [Newsletters | Porthcawl Primary School](#), facebook page and school noticeboards. Additional copies are available from the office.

School Organisation / Trefniadau'r Ysgol

There are single classes organised into single year groups for Nursery, Reception, Year 1 & Year 2 with split classes for the rest of the school.

Areas of Learning and Experience are taught by year group. Children are often ability grouped for Language, Literacy and Communication as well as for Mathematics and Numeracy. Other areas are taught in a mixed ability group.



Parent/ Carer Visits Ymweliadau Rhieni/Gofalwyr

Parents and carers are invited to as many school functions as possible ranging from curriculum events and open days to Christmas and Summer Concerts, Sports' Day and fund raising events.

We hope to create an informal and welcoming atmosphere where parents and carers feel happy to come into school. Arrangements can also be made for parents and carers to view the school by appointment with the Headteacher.

Friends of PPS/ Ffrinidiau Ysgol Gynradd Porthcawl

Friends of PPS is a fundraising group run by family members of the school. Fun events are organised and money is raised to provide equipment for school as well as funding for visiting entertainers and artists.

New members are always welcome. Joining the group is a great way to become more involved with your child's school.



Parent and Carer Problems / Problemau Rhiant

The Headteacher and staff happily meet with parents and carers to discuss any matters involving their children. Staff are keen to work with you to resolve any issues.

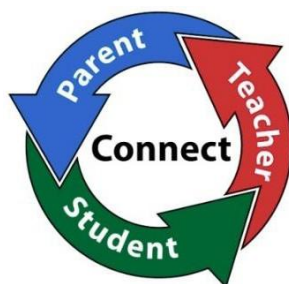
Please make an appointment if you wish to see the Headteacher or a member of staff by contacting the school office on admin@porthcawlps.bridgend.cymru or ring 01656 815660.

Complaints Procedures / Trefn Cwyno

Any parent or carer wishing to make a complaint about the school is asked to use the following procedure:

- (a) Notify the Headteacher of the complaint, it will then be investigated and a response made.
- (b) If you are not satisfied with the response then notify, in writing, the Chair of the Governing Body.

The Governors will investigate your complaint and respond to it. The Complaints Policy is on the website [Policies | Porthcawl Primary School](#) and available from the school office. Parents and carers are respectfully asked not to use social media to air concerns or complaints as this is not school procedure and can cause problems for the school, other parents and carers or pupils. We ask parents and carers to work with us to resolve any problems.



Reporting to Parents and Carers / Adrodd i Rien

Meetings for children from Nursery to Year Six are held in the **Autumn Term** so that parents and carers can meet staff and discuss expectations for the year.

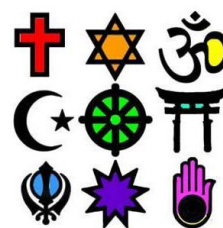
Parent and carer progress meetings are held in the **Spring Term**. The purpose of these meetings is to allow you the opportunity to discuss your child's progress with the teacher and see their work.

An open afternoon is held in the **Summer Term** for parents to visit their child's class and a further opportunity to meet with teachers is given at the end of the Summer Term to discuss end of year reports. A full detailed report is given annually at the end of the Summer Term.

Parents and carers are encouraged to help their children by providing support at home especially for reading. The home/school reading partnership is essential to pupils' progress.

Religious Values and Ethics Education (RVE) / Addysg Grefyddol

The school is not affiliated to any religion, but in line with curriculum guidelines, the religious education provided in the school is predominantly Christian. R.V.E. is provided for every pupil in the school but pupils who do not wish to attend daily religious worship are excused upon written request from their parents or carers.



Relationships & Sexuality Education (RSE)/ Addysg Rhyw

RSE is taught, according to our policy as a discrete subject and through other curriculum areas. The purpose of RSE is to gradually and appropriately prepare young people for adult life and positive relationships. RSE supports children through their physical, emotional and moral development and helps them to understand themselves, respect others and sustain healthy relationships of all kinds.

More information can be found on the school website [Curriculum | Porthcawl Primary School](#).

Additional Learning Needs Anghenion Addysgol Arbennig

Our aim is to provide every child with the opportunity to develop their full potential. We treat all children as individuals and endeavour to meet all children's needs.

The school has a positive attitude towards supporting children with any additional needs. The school curriculum is designed to meet the needs of all learners and there may be modifications to work planned to meet the needs of children at both ends of the spectrum; i.e. the most able and those who may have learning difficulties.

Children are regularly monitored to ensure any difficulties are highlighted and addressed as early as possible. The class teacher will usually address any difficulties through differentiated work or there may be specific interventions or support provided for within the school.

If you have any concerns about your child's progress, talk to your child's teacher. Where a child presents with difficulties outside of the usual class range, a referral to the relevant outside agency can be made for additional support and assessment. Parents and carers will be involved in the referral process. The Additional Learning Needs Leader works closely with teachers and outside agencies to support the varying needs of our children.



Sport / Chwaraeon

All pupils are actively encouraged to participate in all sporting activities throughout the school. Children practise sport on the school grounds. Older children have the opportunity to join teams and compete against other schools. Extra curricular sport activities are included in the section on extra curricular activities.

Toilet Facilities / Cyfleusterau Toiled

Each teaching area has male and female toilet facilities. There are eight toilet blocks in total. The toilets are cleaned daily by two cleaners.

Transition / Pontio

At the start of the Autumn Term, Nursery pupils and pupils new to Reception are introduced in a staggered intake. Details of these arrangements are available from the school office. We run a Stay and Play group for new Nursery pupils (this takes place for six weeks during the term prior to pupil admission).

At the age of 11 most children in Year 6 transfer to Porthcawl Comprehensive School. Transition events take place to ensure that the move is as smooth as possible. The children have several curriculum taster sessions and attend a transition day. Staff from the comprehensive regularly visit the school. Details of transition events are included on newsletters.

Children in all other year groups have a transition day before moving class in September.

School Uniform /Gwisg Ysgol

Nursery to Year 3: navy blue jumper/ cardigan (school logo optional), white polo shirt, black skirt or trousers, black socks or tights, black shoes.

Year 4 to Year 6: navy blue jumper/ cardigan (school logo optional), white shirt, blue and green striped tie, black skirt or trousers, black socks or tights, black shoes.

During summertime, children may wear black shorts or a navy gingham dress and white socks

PE Kit: Navy blue sports top with or without school logo, black shorts, plimsoles (indoors)/ trainers (outdoors).

In the interests of pupils' health and safety, jewellery is restricted to stud earrings only.



Welsh / Cymraeg

Welsh is taught as a second language and currently there are no pupils who are dis-applied from the teaching of Welsh. We place a great importance in the learning of Welsh and the learning of Welsh culture (Cwricwlwm Cymreig) throughout the school.

We emphasise the fact that Welsh is a living language; we encourage children to speak and respond to Welsh throughout the day by using instructions, requests and phrases.

In all classes, children learn welsh language patterns and have opportunities to read, write and talk in Welsh.



