

Porthcawl Primary School
Meadow Lane
Porthcawl
Bridgend County Borough
CF36 5EY

Telephone: 01656 815660



Ysgol Gynradd Porthcawl
Lon-Y-Dol
Porthcawl
Bwrdeistref Pen-y-Bont
CF36 5EY

Ffon: 01656 815660

Porthcawl Primary School ... Persevere Perform Succeed

E-mail / E-bost: admin@porthcawlps.bridgend.cymru

Headteacher: Mr E Richards

7th January 2026

Dear Parent / Carer,

**Castell Coch
Reception Class / Dosbarth Taf
Thursday 12th February 2026**

As part of our topic on castles, we have arranged for pupils in Reception Class to visit Castell Coch on Thursday 12th February where they will be exploring features of the castle.

Pupils will leave school at 9.15am and return by the end of the school day.

Please could pupils wear their school uniform, and bring a packed lunch for the day.

If you would like a packed lunch ordered from Catering Services for your child please indicate on the form overleaf. Orders will need to be returned to school by Friday 6th February as Catering Services need to order stock in advance.

The cost of the trip will be a voluntary contribution of **£14.70** per pupil which includes a contribution towards the cost of transport. If insufficient contributions are received the trip may have to be cancelled. Parent helpers are needed for the trip, please indicate on the form overleaf if you can help – thank you in advance.

Please log on to your ParentPay account to submit your voluntary contribution of £14.70 by Friday 7th February.

Yours sincerely,

Ms Gregory,
Class Teacher.

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**Cardiff Castell Coch - Reception Class / Dosbarth Taf
Thursday 12th February 2026**

I give permission for my child to visit Castell Coch on
Thursday 12th February.

Please choose from the following options: -

I confirm that I have paid £14.70 via the online payment system ☐

I am / am not able to help with the school trip – Name:.....

I would like a packed lunch ordered for my child ☐ (Please tick)

Signature of Parent / Carer Date

PRIMARY SCHOOL PACKED LUNCH PRE-ORDER FORM

Name: _____ Class: _____

Date of trip: _____

SANDWICHES

Cheese ☐ or
Ham ☐

FRUIT

Apple ☐ or
Orange ☐ or
Banana ☐

DRINKS / CAKE

Still Water ☐ and
Muffin ☐

Signed (parent / carer): _____